



**Meeting Minutes of the Corpus Christi School Board**  
October 20, 2016

**Present:**

Mike Methlie, President  
Stacey Pugsley, Vice President/TIP Chair  
Michelle Cho, Finance Chair  
Kim Aquino  
David Kevane  
Katie Murphy, Principal  
Rosa Ziebell, Development Chair

**Regrets:**

Rick DaSilva, Facilities Chair  
Rick Buziak  
Jen Veenstra, Strategic Planning Chair

**Guests:**

Mrs. Maria Isaeff, 4th Grade Teacher  
Michael Zapien - CCPB treasurer

**Call to Order & Opening Prayer**

- The meeting was called to order by Mike Methlie at 7:02pm
- Stacey Pugsley opened the meeting with a prayer.
- Rosa provided dinner

**Faculty Report: Maria Isaeff**

- Report out on each grade's recent accomplishments, field trips, learning experiences & highlights via slideshow.

**CCPG Report: Michael Zapien(CCPG treasurer)**

- WAT – thus far, forecasting fundraising to be same or higher than last year's WAT
- Shared current balances of CCPG funds
- Current fundraising activities: 'big pie' at Park Burger this month(Oct 20)for dinner. The Star restaurant on Grand Avenue, Oakland, will be next's month 'big pie' fundraising dinner location
- WAT day: t-shirts, magnets and sweatshirts, plus giftcards – brisk sales. Positive feedback on use of credit cards and pay pal
- Book Fair - \$3K funds raised last year
- Room Parent - Asian Velasco - need class project parent volunteers efforts underway
- Teacher of the Month program being developed
- Gas card gift for teachers

**Principal's Report: Katie Murphy, Principal**



- New hires: Jay Sharma – for extended care
- 73 more people fingerprinted at WAT – significant progress toward 100% - currently at over 50% of goal.
- Update on the WASC chapters: Organization and Support
  - Explanation of how chapter content is assembled
  - CCSB concurs with content and breadth of narrative
- Upcoming election – students will vote and discuss various measures on ballot
- Open House: held recently, modest turnout – emphasis on middle school interested parents; next open house upcoming in November.
- First Connection edition listing donors coming shortly
- Christian Brothers quarterly report shared with CCSB
- Tuition reimbursement drive – pending results

#### **Men's Club report**

- Crab feed planning dinner held 10/17 at Z's Café – well received based on feedback.

#### **Finance Report: Michelle Cho & Kim Aquino**

- Tracking favorably in general for 2016-2017 budgets
- Slight increase in A/R for extended care

#### **Development Report: Rosa Ziebell**

- Connections update on support – tremendous help with Liz Varner and other writers
- Benchmark on other schools development best practices
- Develop video or other web content for

#### **Strategic Planning Report: Jen Veenstra, Mike Methlie & Michelle Cho**

- Focus on technology, VP role/strategic plan for staffing
- More feedback pending parent input from survey

#### **Buildings & Grounds Report: David Kevane**

- Meeting 10/24 with Buildings and Grounds Chair to discuss particulars of our plan for this year

#### **TIP: Stacey Pugsley**

- Discussion of following items:
  - 8<sup>th</sup> grade monthly lunch for teacher
  - Teacher of the month
  - Parent awareness of the TIP program
  - Family donations(events, tickets) for teachers
  - Highlight WAT lunch donation for teachers
  - Next TIP dinner in Spring: planning for the takeaway dinner option
  - Nov 30<sup>th</sup> – XMAS dinner tentative date(teachers/staff, board members)

#### **Action Items:**



Next CCPG Meeting: Nov 14 – Michelle Cho(CCSB rep)

Next CCSB Board Meeting: Nov 17 – Michelle Cho on for dinner and prayer

*Respectfully submitted by David Kevane & Mike Methlie*